



# City of Castle Pines North, Colorado Minutes

Mayor  
Maureen A. Shul

City Clerk  
Janie Berry

Treasurer  
Douglas J. Gilbert

City Council  
  
Ward 1  
Chris Dooley  
Jennifer Havercroft

Ward 2  
Chip Coppola  
Kim Hoffman

Ward 3  
Ron Clark  
David Neely

## REGULAR MEETING OF THE CITY COUNCIL CPN Community Center, 7404 Yorkshire Drive, Castle Pines North, CO Thursday, December 3, 2009

### 1. ROLL CALL

The meeting of the City Council of the City of Castle Pines North, Colorado, was called to order by Mayor Maureen Shul at 7:04 p.m.

Those present were:

Officers: Maureen A. Shul, Mayor  
Douglas Gilbert, City Treasurer

Councilmembers: Jennifer Havercroft, Ward 1  
Chip Coppola, Ward 2  
Kim Hoffman, Ward 2  
Ron Clark, Ward 3

Those absent were:

Officers: Janie Berry, City Clerk

Councilmembers: Chris Dooley, Ward 1  
David Neely, Ward 3

Also present with Council: Linda C. Michow, City Attorney  
Alan Lanning, City Manager

### PLEDGE OF ALLEGIANCE

### 2. APPROVAL OF AGENDA

The following agenda changes were approved by Council: 1) Continue Item 6a "2010 Draft City Budget Presentation, and Item 6b Resolution 09-86 "Adopting The Budget For 2010 Fiscal Year And Certifying The Mill Levy" to the Special Council meeting on December 10, 2009, 6:00 p.m., at HOA #1 Clubhouse, and 2) Remove Item 14 Executive Session from the agenda.

Motion to Approve with Changes: Councilperson Coppola  
Second: Councilperson Havercroft  
Approved after discussion: Unanimously, 5-0

### 3. DISCLOSURE OF CONFLICTS OF INTEREST

None submitted.

### 4. CITIZENS' COMMENTS

*Carol Kuhn*, resident -1221 Berganot Trail, spoke to Council about Business and Sales and Use Tax Licenses and requested Council to revise the license requirements for small businesses.

### 5. CONSENT AGENDA

There were no items on the Consent Agenda.

## 6. COUNCIL BUSINESS

**a) 2010 Draft City Budget Presentation**

Continued to December 10, 2009, Special Council Meeting.

**b) Resolution 09-86 "Adopting The Budget For 2010 Fiscal Year And Certifying The Mill Levy"**

Continued to December 10, 2009, Special Council Meeting.

**c) Ordinance 09-20 "APPROVING A LONG TERM LEASE WITH CPN INVESTMENTS, LLC FOR MUNICIPAL PURPOSES" - Second Reading**

Presented by City Attorney Michow. After discussion, Council approved Ordinance 09-20 on second reading.

Motion to Approve: Councilperson Havercroft

Second: Councilperson Coppola

Approved: 4-1; "Aye" – Havercroft, Coppola, Hoffman and Shul

"No" – Clark

Two Absent

**d. Ordinance 09-22 "ADOPTING CERTAIN GENERAL HEALTH, SAFETY AND WELFARE RELATED ORDINANCES OF THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, COLORADO, AND PROVIDING PENALTIES FOR VIOLATIONS THEREOF" –**

Second Reading

Presented by City Attorney Michow. Ms. Michow also read each individual ordinance into the record and recommended Council remove Douglas County (DC) Ordinance 007-004 concerning licensing alarm systems from Ordinance 09-22.

Council inadvertently omitted the scheduled Public Hearing.

Councilperson Clark made a motion to amend Ordinance 09-22 by removing DC 007-004 and directed City Attorney to draft a special event permit ordinance.

After discussion, Council unanimously approved Ordinance 09-22 as amended.

Motion to Approve as Amended on Second Reading: Councilperson Clark

Second: Councilperson Coppola

Approved: Unanimously, 5-0; two absent

**e. Resolution 09-84 " SUPPORTING THE GRANT APPLICATION FOR A LOCAL PARKS AND OUTDOOR RECREATION SPECIAL OPPORTUNITY GRANT FROM THE STATE BOARD OF THE GREAT OUTDOORS COLORADO FOR LAGAE PARK"**

Presented by Public Works Director Guth who responded to questions from Council. Council unanimously approved Resolution 09-84.

Motion to Approve: Councilperson Havercroft

Second: Councilperson Hoffman

Approved: Unanimously, 5-0; two absent

**f. Resolution 09-87 "APPROVING STATEMENT OF EXPENDITURES AND APPROPRIATING FUNDS THEREFORE"**

Deputy Treasurer Stewart responded to questions from Council. After discussion, Council unanimously approved Resolution 09-87.

Motion to Approve: Councilperson Coppola  
Second: Councilperson Havercroft  
Approved: Unanimously, 5-0; two absent

**g. Resolution 09-88 "APPROVING A MUNICIPAL PROSECUTION PROFESSIONAL SERVICES AGREEMENT WITH AUSMUS LAW FIRM, P.C."**

Presented by City Attorney Michow. After discussion, Council unanimously approved Resolution 09-88.

Motion to Approve: Councilperson Clark  
Second: Councilperson Coppola  
Approved: Unanimously, 5-0; two absent

**h. Resolution 09-89 "APPOINTING THE MUNICIPAL COURT JUDGE AND APPROVING A PROFESSIONAL SERVICES AGREEMENT"**

Presented by City Attorney Michow. There was no discussion and Council unanimously approved Resolution 09-89.

Motion to Approve: Councilperson Clark  
Second: Councilperson Havercroft  
Approved: Unanimously, 5-0; two absent

## 7. COUNCILMEMBER REPORTS

Councilperson Havercroft:

- Thanked City Manager Lanning and Mayor Shul for attending the last Ward 1 meeting on City/Metro Integration Framework.
- January Ward 1 Meeting, 6:00 p.m., at Daniels Gate Rec Center will feature a presentation by the CO Division of Wildlife on the recent coyote problems in CPN.
- CP Green will meet Monday, 5:30, at the CPN Community Center.
- Thanked the Mayor, CPN Master Association and The CP Connection for their help in getting the word out about the coyote situation.

Councilperson Hoffman:

- Next meeting on fire mitigation will be December 8<sup>th</sup>, 7:00 p.m., at the CPN Community Center.
- Ward 1 and Ward 2 will hold a joint coyote presentation meeting in January.
- Distributed to Council a document entitled "Entities Working Together to Support Economic Development in CPN"

## 8. CITY ATTORNEY'S REPORT

City Attorney Michow reported she will have a redline version "Code of Conduct" available to Council by the December 10<sup>th</sup> or Dec 17<sup>th</sup> Council meeting. Also, a draft "Rules of Procedure" will be available and presented at the same time.

Ms. Michow reviewed the process for filling the vacancy for the City Clerk position.

## 9. CITY CLERK'S REPORT

Deputy City Clerk Kollmar informed Council the new Council Members will be sworn in on January 11, 2010, 6:00 p.m., at the CP Chamber of Commerce.

**10. TREASURER'S REPORT**

No report.

**11. CITY MANAGER'S REPORT**

City Manager Lanning will report at the December 10<sup>th</sup> meeting. He responded to communications-related questions from Council. Council directed Mr. Lanning to start putting together a communications piece on the integration with the Metro District.

Mr. Guth responded to questions concerning:

- Community meetings about the speed limit change on Yorkshire Drive,
- American Academy sidewalk and right-hand turn lane,
- Arranging for a speaker for the coyote situation, and
- Progress to date on urban renewal petitions.

**12. MAYOR'S REPORT**

Mayor Shul reported that American Academy has invited all to attend a show tomorrow night at 7:00 p.m.

The City has been in touch with Colorado Christian University about their proposed location in Highlands Ranch.

There will be a meeting with all of those involved to determine why there were problems with the 2008 audit.

**13. OTHER COUNCIL BUSINESS**

Councilperson Hoffman, with Council's agreement, directed Staff to contact local papers on communications pricing and obtain proposals for 2010. She also reported that local businesses are suffering due to the high CAM charges.

**14. EXECUTIVE SESSION**

None

**15. ADJOURNMENT**

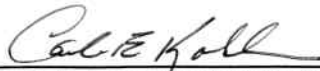
The meeting was adjourned at 9:21 p.m.

Motion to Adjourn: Councilperson Havercroft

Second: Councilperson Hoffman

Approved: by unanimous consent, 5-0; two absent

Minutes submitted:



By Carl E. Kollmar, Deputy City Clerk  
Janie Berry, City Clerk

APPROVED:



Maureen A. Shul, Mayor