



# City of Castle Pines North, Colorado Minutes

Mayor  
Maureen A. Shul

City Clerk  
Janie Berry

Treasurer  
Douglas J. Gilbert

City Council

Ward 1  
Chris Dooley  
Jennifer Havercroft

Ward 2  
Chip Coppola  
Kim Hoffman

Ward 3  
Ron Clark  
David Neely

## SPECIAL MEETING OF THE CITY COUNCIL HOA #1 Clubhouse, 7233 Tenby Way, Castle Pines North, CO Thursday, December 10, 2009

### 1. ROLL CALL

The meeting of the City Council of the City of Castle Pines North, Colorado, was called to order by Mayor Maureen Shul at 6:12 p.m.

Those present were:

Officers: Maureen A. Shul, Mayor  
Douglas Gilbert, City Treasurer

Councilmembers: Jennifer Havercroft, Ward 1  
Chip Coppola, Ward 2  
Kim Hoffman, Ward 2  
David Neely, Ward 3

Those absent were:

Officers: Janie Berry, City Clerk, excused

Councilmembers: Chris Dooley, Ward 1, excused  
Ron Clark, Ward 3, excused

Also present with Council: Marcus McAskin, Assistant City Attorney  
Alan Lanning, City Manager

### PLEDGE OF ALLEGIANCE

#### 2010 Draft City Budget Presentation

Deputy Treasurer Stewart presented the draft budget and responded to questions from Council and audience. Budget changes were noted and will be made.

### 2. APPROVAL OF AGENDA

Council unanimously approved the agenda with the following change: Item 2d City/Metro District Integration Discussion, was removed from the agenda.

Motion to Approve with Change: Councilperson Havercroft

Second: Councilperson Neely

Approved: By unanimous consent, 5-0; 2 absent

### 3. COUNCIL BUSINESS

#### a) Resolution 09-86 "ADOPTING THE BUDGET FOR FISCAL 2010 YEAR AND CERTIFYING THE MILL LEVY"

Resolution 09-86 was amended by inserting the following budget numbers in Section 1:

General Fund: \$2,288,088.00  
Conservation Trust Fund: \$40,000.00  
Law Enforcement Fund: \$726,000.00

Motion to Approve as Amended: Councilperson Havercroft  
Second: Councilperson Hoffman  
Approved: By unanimous consent, 5-0; 2 absent

**b) Ordinance 09-25 "ESTABLISHING AND IMPOSING A TEMPORARY SUSPENSION AND DELAY IN THE ACCEPTANCE, PROCESSING AND APPROVAL OF APPLICATIONS FOR ANY PERMIT, APPROVAL, OR LICENSE RELATED TO ANY BUSINESS THAT GROWS, SELLS, DISPENSES, OR OTHERWISE PROVIDES MEDICAL MARIJUANA PURSUANT TO THE AUTHORITY GRANTED BY ARTICLE XVIII, SECTION 14 OF THE COLORADO CONSTITUTION AND DECLARING AN EMERGENCY" – First Reading**

Assistant City Attorney McAskin responded to questions from Council. After discussion, Council unanimously approved Resolution 09-25 on first reading.

Motion to Approve: Councilperson Neely  
Second: Councilperson Hoffman  
Approved: Unanimously, 5-0; 2 absent

**c) City/CPN Metro District Integration Discussion – Removed from agenda.**

**d) Update – City Insurance Provider/Contract**

Presented by Deputy Treasurer Stewart. A resolution approving a City Insurance Provider will be on the next Council meeting agenda.

**4. OTHER BUSINESS**

Mr. Stewart responded to questions from Councilperson Coppola about the Statement of Revenues and Expenditures, Payables and the Balance Sheet.

Mayor Shul reported a moratorium ordinance on Sexually Oriented Businesses will be presented at the next Council meeting or in January.

Public Works Director Guth presented an update on the American Academy sidewalk issue and responded to questions from Council. American Academy has committed to a Letter of Credit (approximately \$15,000) to install the sidewalk. A timeline for installation has not been determined.

Mayor Shul updated Council on the coyote issue. She and Mr. Guth met with the Colorado Division of Wildlife yesterday. The City will draft a Coyote Management Plan in the near future.

Wards 1 and 2 will hold a community meeting on the coyote issue on January 5, 2010 at the CPN Community Center - time to be announced.

**5. EXECUTIVE SESSION**

At 7:14 p.m. Council voted to go into Executive Session pursuant to:

- C.R.S. Section 24-6-402(4)(b) for the purpose of receiving legal advice in regard to CPN Metropolitan District dissolution and/or integration, and
- C.R.S. Section 24-6-402(4)(e) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators in regard to the water report, and
- C.R.S. Section 24-6-402(4)(b) for the purpose of receiving legal advice regarding the location of medical marijuana dispensaries within the City of Castle Pines North based on current zoning regulations.

Motion to Adjourn into Executive Session: Councilperson Hoffman  
Second: Councilperson Havercroft  
Approved: By unanimous consent, 5-0, 2 absent

The following were invited by Council to Executive Session: City Treasurer Gilbert, City Manager Lanning, Assistant City Attorney McAskin, Don Howell (CH2M HILL), Alan Ridgeway (CH2M HILL), Public Works Director Guth and Director of Planning and Zoning Bishop.

Motion to Approve: Councilperson Havercroft  
Second: Councilperson Neely  
Approved: By unanimous consent, 5-0, 2 absent

The Executive Session began at 7:14 p.m. and concluded at 8.25 p.m. at which time Mayor Shul announced the names of those persons who had participated in the executive session and asked if any person who had participated in the executive session believed that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law. There was no response.


#### 6. ADJOURNMENT

The meeting was adjourned at 8:27 p.m.

Motion to Adjourn: Councilperson Neely  
Second: Councilperson Hoffman  
Approved: By unanimous consent, 5-0; two absent

Minutes submitted:

APPROVED:

  
By Carl E. Kollmar, Deputy City Clerk  
Janie Berry, City Clerk

  
Maureen A. Shul, Mayor

